

Many assigners and schools use RefPay to pay their referees for their work. If your association uses RefPay, you can link your Official account to your ArbiterSports profile, where you can see your current available balance. This article will explain how to link your RefPay account to your ArbiterSports profile.

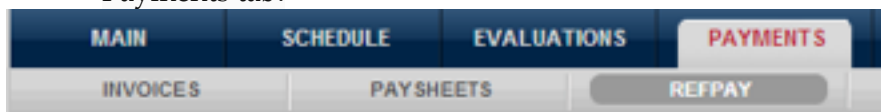
Note: If you have not created a RefPay account, click <https://www.refpay.com/system/register1.php> to register.

Linking Your Accounts Together

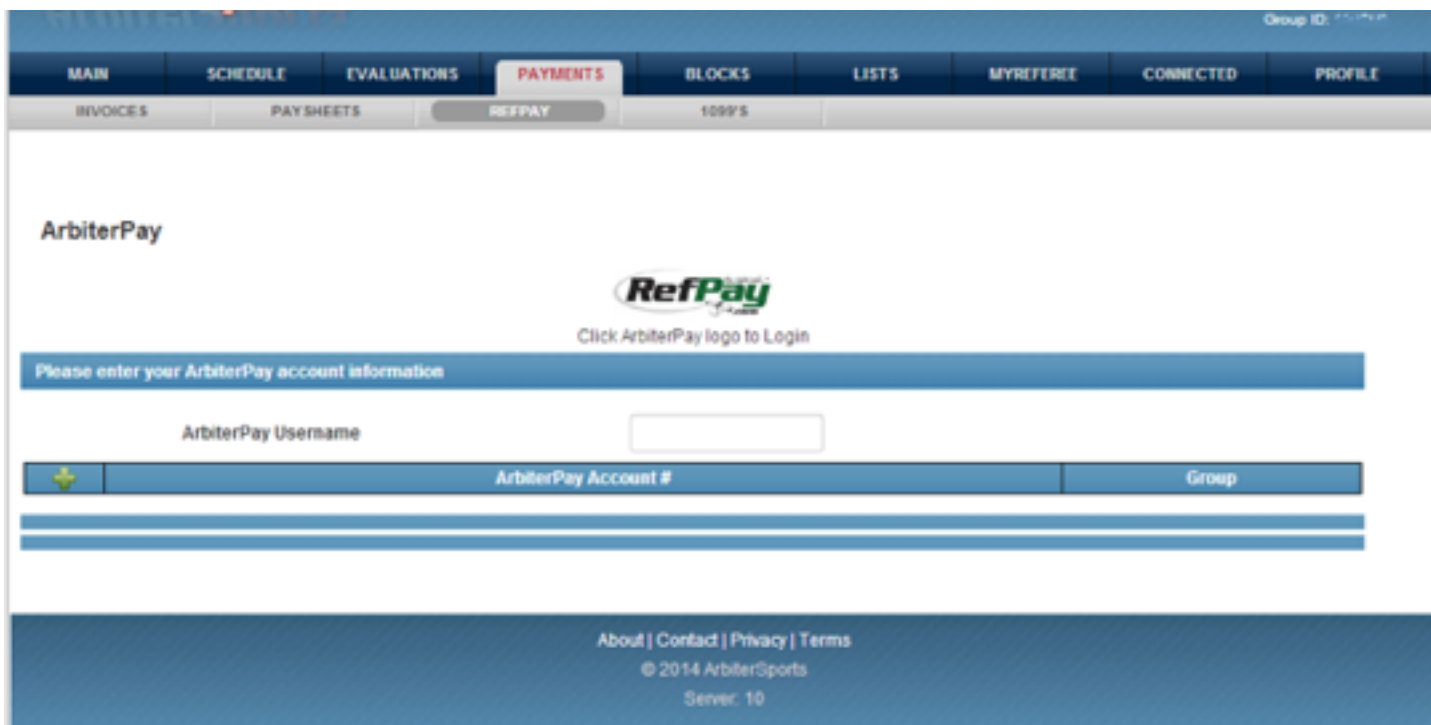
- 1 Sign into your ArbiterSports Account. If you are associated with multiple officiating groups, select any group that has a "Payments" tab.




- 2 Click on the "Payments" tab. This tab will be visible to the left of the "Blocks" Tab.
- 3 If your association uses RefPay, click the "RefPay" sub-tab, located in the grey ribbon beneath the Payments tab.



- 4 Type in your RefPay username in the Username text box, and then click on the  icon.
- 5

A screenshot of the ArbiterPay login page. The page has a blue header with navigation tabs: 'MAIN', 'SCHEDULE', 'EVALUATIONS', 'PAYMENTS' (highlighted), 'BLOCKS', 'LISTS', 'MYREFEREE', 'CONNECTED', and 'PROFILE'. Below the tabs is a grey ribbon with sub-tabs: 'INVOICES', 'PAYSHEETS', 'REFPAY', and '100'S'. The main content area is white and contains the 'ArbiterPay' logo, the 'RefPay' logo, and the text 'Click ArbiterPay logo to Login'. Below this is a blue bar with the text 'Please enter your ArbiterPay account information'. There is a text input field for 'ArbiterPay Username'. Below the input field is a table with three columns: a green plus icon, 'ArbiterPay Account #', and 'Group'. At the bottom of the page is a dark blue footer with links for 'About | Contact | Privacy | Terms', copyright information '© 2014 ArbiterSports', and 'Server: 10'.

- 6 Verify that your RefPay account number is accurate.
- 7 Check the boxes for all Arbiter Group IDs you are associated with, located on the right side of the page.
- 8 Enter the numeric Security Key / PIN from your RefPay Account to authorize ArbiterSports to link your accounts.
- 9 Click the  icon to save your information.

Once your information is saved, ArbiterSports will display your RefPay account number connected to each group that you officiate for, along with the current available balance. You can then contact your assigner or anyone else who is trying to pay you, to notify them that your account is linked. They can now transfer funds directly into your RefPay account from ArbiterSports.